

ResQualSec Readiness Check

Initial assessment for the controlled use of LLMs in project management

The ResQualSec Readiness Check helps you assess within a few minutes whether the key organizational prerequisites for a structured and controlled use of Large Language Models (LLMs) in project management are already in place.

The check is intentionally concise. It does not replace an individual assessment and does not disclose any internal ResQualSec evaluation logic. It provides an initial orientation and a basis for a follow-up discussion.

Existing AI policies. Your project structure. Measurable value.

Developed by Hoeltken Consultancy

How to use the check

Rate each statement with “Yes”, “Partly”, “No” or “Not known”. Pay particular attention to areas where no clear or consistent rule is currently in place.

☐ Yes☐ Partly☐ No☐ Not known

12 key questions · 5 focus areas · approx. 5 minutes

The checkboxes are interactive. Your selections can be saved in the PDF if your PDF viewer supports saving form fields.

ResQualSec Readiness Check - 12 key questions

Select one answer for each statement.

1 Corporate framework & LLM use

- 1** Company-wide policies or binding rules exist for the use of AI and/or LLMs and also apply to project work.

☐ Yes ☐ Partly ☐ No ☐ Not known

- 2** It is clearly defined which LLMs or GenAI services may be used within the company and under what conditions.

☐ Yes ☐ Partly ☐ No ☐ Not known

- 3** Clear rules define which project information or data may be processed in approved LLMs.

☐ Yes ☐ Partly ☐ No ☐ Not known

2 Project methodology & governance

- 4** Projects are managed according to a defined project management methodology or binding delivery model (e.g. PMI/PMP-aligned, IPMA, PRINCE2, agile, hybrid or company-specific).

☐ Yes ☐ Partly ☐ No ☐ Not known

- 5** Project phases, roles, governance, key artifacts and approvals are defined with sufficient consistency.

☐ Yes ☐ Partly ☐ No ☐ Not known

- 6** Responsibilities for decisions, approvals and quality assurance are clearly assigned in the project environment.

☐ Yes ☐ Partly ☐ No ☐ Not known

ResQualSec Readiness Check - 12 key questions

3 Current LLM use in project management

- 7** LLMs are already used for specific project management tasks, e.g. planning, reporting, risk and stakeholder management, meetings or decision papers.

☐ Yes ☐ Partly ☐ No ☐ Not known

- 8** The use of LLMs follows shared guardrails rather than relying solely on individual approaches by users.

☐ Yes ☐ Partly ☐ No ☐ Not known

4 Quality & traceability

- 9** AI-supported results are professionally reviewed before further use and are not adopted without verification.

☐ Yes ☐ Partly ☐ No ☐ Not known

- 10** Review or approval responsibilities are defined for critical or decision-relevant AI-supported results.

☐ Yes ☐ Partly ☐ No ☐ Not known

5 Enablement & implementation

- 11** Future users receive sufficient guidance or training for the safe and structured use of LLMs in project management.

☐ Yes ☐ Partly ☐ No ☐ Not known

- 12** There is a suitable project, management area or specific use case in which a structured approach could first be piloted.

☐ Yes ☐ Partly ☐ No ☐ Not known

Your starting point

The Readiness Check intentionally uses no public point score. Regardless of how many statements were answered with “Yes”, “Partly”, “No” or “Not known”, every starting point can provide a meaningful basis for ResQualSec.

Open topics do not need to be resolved internally before you get started. They can become part of a joint implementation path. Hoeltken Consultancy supports you as needed with advisory, conceptual and hands-on implementation support.

Established foundation

Many areas are already clearly defined. ResQualSec can be adapted to existing structures and, for example, tested in a pilot.

Targeted opportunities

Some areas are not yet consistently defined. Hoeltken Consultancy helps clarify these points and incorporate them into the implementation.

Build & implementation

Many areas may still be open or undefined. This can also be a valid starting point: Hoeltken Consultancy develops the required guardrails, processes and ways of working with you and supports practical implementation.

Next step

Regardless of your current readiness level, a no-obligation 15-minute call can help us identify suitable next steps for your current project or project organization - from structuring open topics together to piloting and implementing ResQualSec.

Discuss your project in 15 min.

Email: detlef.hoeltken@hoeltken-consultancy.de

LinkedIn: linkedin.com/company/hoeltken-consultancy

Web: hoeltken-consultancy.de